



A ONE DAY WORKSHOP FIXED TERM SERVICES CONTRACT MANAGEMENT

Based on NZS 3917 : 2013 conditions of contract

- ▲ **Copthorne Hotel Commodore**, Christchurch
10th March 2015
- ▲ **Rendezvous Grand Hotel**, Auckland
16th March 2015
- ▲ **Novotel**, Rotorua, 14th July 2015
- ▲ **Scenic Hotel Southern Cross**, Dunedin
30th June 2015



Copyright reserved

IPWEA NZ is commencing a new workshop series later in 2014 to provide Principals, Engineers and Contractors, particularly those operating in the local government engineering sector, with background information and training on the use of the new and recently published New Zealand Standard contracts, NZS 3917 and NZS 3916.

Each workshop is a one day self contained event, so make sure you book the right one.

It is recommended that attendees should have had some previous training in construction contracts, such as the IPWEA NZ's Engineer's Representative and Contractor's Representative workshop, or practical experience on site with contract management, but these are not compulsory pre-requisites.

Workshop material and presentations are being designed by Andrew Brickell, Chief Engineer at MWH New Zealand Ltd, who for many years has taught contract management for NZS 3910, FIDIC and NEC3 contracts and who served on the Standards NZ committee which prepared the 2013 revisions of NZS 3910, 3917 and 3916.

The 3917 workshop covers:

- What sort of services and why a fixed term?
- Specifying the delivery of services
- Preparing asset inventories and then improving them
- Procuring a fixed term contract
- Payment mechanisms: time, volume, performance...
- Time clauses, expiry, renewals, defects
- Risk and insurance
- What about bonds and retentions?
- Repair or replace decisions
- DBO and BOOT
- Workshop exercises and Case studies

Programme

9:00am: Commencement

Morning Session:

Procurement topics

12:30pm: Lunch

Afternoon Session:

Management topics

5.00pm: Workshop ends

Learning Outcomes:

By the end of each workshop, participants will have a wide appreciation of the different issues needing to be addressed in fixed term services contracts and in design and construct contracts, how to initiate the procurement of each and appropriate issues to consider during the management of each

contract type. The ways in which 3917 and 3916 address procurement and management issues will be explored. Guidance will be given on the other documentation needing to be prepared to invite tenders, respond to invitations and administer contracts.

Registration includes refreshments on arrival, morning and afternoon tea, lunch per the programme and comprehensive workshop notes.
Please register as soon as possible for our planning purposes.
(Each workshop limited to first 30 registrations received with payment).

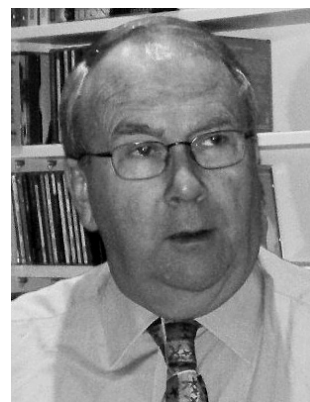
Complete the form and return with payment or order number to:
IPWEA NZ Workshop, PO Box 25415, Wellington
or Fax 07 867 7680

FACILITATOR:
ANDREW BRICKELL CPEng, PMP, FIPENZ

Andrew Brickell, who will be facilitating the workshop is a consulting civil engineer, project manager and construction arbitrator with more than 40 years of professional experience in 12 countries. He is based in Auckland but travels widely throughout the Asia-Pacific region where he is Chief Engineer, Construction Contracts for MWH.

A significant part of Andrew's career has been spent in part time teaching at various universities, running training for clients and for consulting organisations and he has specialised particularly in the documentation, procurement and administration of engineering contracts and project management. In the early 1980s, he worked with the Standards NZ subcommittee preparing the drafts of a new NZ standard for construction contracts, which later became the NZS 3910 conditions of contract and he has written several papers on the evolution of this document.

Andrew also has extensive experience with other forms of contract such as the FIDIC variants, AS2124 and other Australian Standards, the New Engineering Contract and contracts used by international funding agencies such as the World Bank. He served on the Standards NZ committee for NZS 3910 as representative of IPENZ and ACENZ and also on FIDIC Task Group II for brown field DBO contract development.



REGISTRATION FOR 3917 WORKSHOP

Numbers are limited to the first 30 registrations received with payment.

First Name _____

Family Name _____

Position

Company Name _____

Postal Address _____

Business Phone _____

Mobile

Email Address

Special dietary requirements or disabilities

I WISH TO ATTEND

- ☐ Christchurch (10 March 2015)
- ☐ Auckland (16 March 2015)
- ☐ Rotorua (14 July 2015)
- ☐ Dunedin (30 June 2015)

- ☐ IPWEA NZ Member (\$630.00 + GST) = \$724.50
- ☐ Non member (\$680.00 + GST) = \$782.00

\$

TOTAL COST..... \$

IPWFA N7 GST No: 69 757 642

PAYMENT OPTIONS

- ☐ Cheque (payable to IPWEA NZ)
- ☐ Order No _____
- ☐ Visa / Mastercard

Cardholders Name:

Card Number:

[illegible]

Expiry Date:

CCV :

Cardholders Signature:

CANCELLATION OF REGISTRATION Cancellations must be received in writing. Substitute delegate nominated by the cancelling delegate welcome at no additional charge. Full refund less 10% admin fee for cancellations received 14 or more days before the event starts. No refund when cancellations notice received less than 14 days before the event starts.

PLEASE NOTIFY IPWEA NZ OF ANY CHANGES PRIOR TO THE COURSE.

The Privacy Act 1993 requires that, before your name and address details can be published you must give your consent. This list is made available to IPWEA NZ and fellow delegates at your workshop. If you DO NOT wish your name and details to be made available please tick ☐